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## Hollinswood and Randlay Parish Council

Chairman of the Committee: Cllr H Unwin

Clerk: Katrina Baker MBE CILCA

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### ASSET & PROPERTY COMMITTEE

Minutes of the meeting held on **Monday 28<sup>th</sup> April 2025** at **7.00p.m** at Hollinswood Neighbourhood Centre.

#### Present

Cllr S Unwin  
Cllr Creed  
Cllr Cranfield

Cllr H Unwin  
Cllr Tyrrell

Cllr Prescott  
Cllr Vaughan-Hodkinson

#### In attendance

Katrina Baker

Stuart Fisher

G Johnson

L Seabury

Cllr Krajewski

#### AP25/0175

##### Welcome

Councillor H Unwin welcomed everyone to the meeting and thanked the for attending.

##### Public Session

Nothing was raised.

#### AP25/0176

##### Apologies

None

#### AP25/0177

##### Declarations of Interest

Councillor S Unwin

FoHRV, RPS, TWC

Councillor H Unwin

FoHRV, RPS

Councillor Creed

FoHRV

Councillor Prescott

FoHRV

Councillor Tyrrell

None

Councillor Vaughan-Hodkinson

Funzone

Councillor Cranfield

FoHRV

#### AP25/0178

##### Minutes of the meeting held on 24<sup>th</sup> February 2025

It was proposed by Councillor Tyrrell and seconded by Councillor S Unwin that the Minutes of the meeting held on 24<sup>th</sup> February 2025 be agreed as a true record. All were in favour and thus it was

**RESOLVED that the Minutes be signed as a true record of the meeting.**

#### AP25/0179

##### Matters Relating to Randlay Community Centre

###### a) Emergency Roof Repairs

As reported at the last meeting, additional work was necessary once the original leak had dried out. This has now been completed. However, we await further investigation to establish if work is required on the lintels.

###### b) Minor Repairs

A number of small repairs have been necessary in recent weeks, these have included:

- Toilets
- Cupboards

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- Kitchen
- Exercise Mats

A high water bill had been received in April, and this will be further investigated as it may be linked to the leaks in the toilets.

### AP25/0180 Matters Relating to Hollinswood Neighbourhood Centre

#### a) Temperature Blending Valves

Following the report from Waterclean Services regarding the need for blending valves, an initial quotation had been received. However, it has been difficult to find two other companies that can offer the work required.

It was proposed by Councillor H Unwin and seconded by Councillor Vaughan-Hodkinson, and all were in favour, that £1000 be transferred to a new budget from reserves.

|                                                                               |
|-------------------------------------------------------------------------------|
| <b>RECOMMENDED that £1000 be transferred from Reserves to the HNC budget.</b> |
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In the meantime, other companies will be approached for quotations.

#### b) Boxing In

Three quotations have now been obtained for the work to box-in the pipework following completion of the heating installation. Members considered the specification and quotations and it was proposed by Councillor H Unwin, seconded by Councillor Vaughan-Hodkinson, all were in favour and thus it is

|                                                                                 |
|---------------------------------------------------------------------------------|
| <b>RECOMMENDED that the contract be awarded to A S Luke, at a cost of £900.</b> |
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### AP25/0181 Matters relating to Hollinswood Pavilion & Field

#### a) Recycling Bin – car park

The design and logos for the bin have been agreed and it is hoped that this will be installed by the end of the month.

#### b) External Painting

The remaining wall will be painted during the coming week. The decorator has now completed the internal redecoration. Members expressed their good wishes to Craig, the decorator, and his family – it is good to have him back with the team.

#### c) Pitch Power Report

It has been agreed that this will be added to the YPP agenda for consideration and recommendation, so that members can consider the detailed specifications of the work required and corresponding quotations. The work needs to be completed before the start of the next season.

#### d) Football Teams

There will be 3 teams using the field on a Sunday – Lawley, Randlay Colts and Shifnal Girls. We are awaiting confirmation from the teams for Saturdays.

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### AP25/0182 Randlay Allotments

a) New Tenant List and Allocations

The site is nearing completion, with all new plots allocated. Most of the new tenants have made an excellent start and the site, overall, is much improved. There are some that need more attention.

No-one attended the monthly meeting on 26<sup>th</sup> April.

b) Tree Works

Four companies have now advised of the work required and this will be arranged for the Autumn.

c) Compost Project

This was very successful and has made a real difference to the condition of the plots – it will be repeated later in the season. Two tenants made the arrangements and helped Glyn on delivery day – this was much appreciated.

### AP25/0183 The Muddy

TWC has informed the Parish Council of its intention to install two basketball hoops on the hard-standing, which will also need some maintenance before use. This is an ideal location for ball sports.

Quotations for the field drainage are still awaited.

Work is required in the sensory garden area.

We will be looking to consider an overall plan for the area in the future, this is likely to require a significant grant.

### AP25/0184 Hollinswood

The Parish Council has been working in partnership with TWC, Idverde and Veolia, along with the landlords and management companies to address issues around the Flats and Deercote – this has been successful as the area is looking much better and these issues are being addressed. With thanks to the Safer Stronger Communities Officer and Councillor Page an Action Plan has been created and will be updated regularly to include all the work that each of the partners contributes. We are also very grateful to the local street champions, who are not only litter picking regularly but also promoting the importance of Pride in Where You Live.

The Parish Council has ordered three CCTV cameras and made arrangements for one pole to be extended so that the areas are covered and fly-tippers can be identified and prosecuted. A Grant has been made available for this project from Safer Stronger Communities.

Hollinswood Primary School children have created some litter posters, which will be printed and displayed around Hollinswood – we will be asking Randlay Primary School children to do the same.

A recycling bin, and three backless benches are on order and will be sited around the flats and in Deercote.

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### AP25/0185 Play Areas

a) Downmead

TWC has confirmed that this area is becoming expensive to maintain due to the damage and anti-social behaviour. It has been necessary for the police to speak to young people regarding their abuse of the equipment.  
A camera is to be installed.

The goalposts will be re-installed, with thanks to financial support from TWC and the contractors.

The side has been removed from the Youth Shelter and the roof has been painted with non-drying paint. Anyone seen on the roof will be reported.

Look Out For Children signs will be displayed in Downmead with a hope that cars will be driven slower pass the play area.

Two bike racks have been requested.

b) Dallamoor

A resident has requested that the play area be removed to make space for more car-parking – this is not supported by the majority of residents, Parish Council or TWC.

A recent incident resulted in the Fire Engine being called and a person removed from a child's swing seat – the seat was damaged beyond repair and will need to be replaced. It is currently out of action, until funding is available.

### AP25/0186 Other Matters

None

### AP25/0174 Date of the next meeting

9<sup>th</sup> June 2025

7.00pm

Council Chamber

to be confirmed at AGM

There being no further business, the Chairman closed the meeting at 7.50pm.

Signed ..... Date .....